The Montana Commission requires an application summary as part of the grant application process. Please submit with your grant applications. There is a 4,000 character limit for the summary.

New or Recompeting Programs
- Provide a summary of your program's service activities.
- Describe your program's strengths.
- Discuss your potential challenges and need for training/technical assistance.
- For recompeting programs, review your most recent FSR, list the overall percentage of match and provide your assessment of your ability to meet your match.
- For recompeting programs, please comment on your program's record for submitting forms and reports in a timely manner.
- For recompeting programs, provide either an assessment of your evaluation efforts to date or a completed evaluation.

Continuation Programs
- Provide a summary of your program's service activities.
- Provide a clear analysis of your strengths and accomplishments.
- Describe and analyze your enrollment and retention rates and compliance with the Corporation percentage rate regarding enrollment and retention which is published in the notice. We recognize that many programs that are not meeting the published rate are nevertheless performing well in their individual circumstances; and we understand in particular, that retention may vary among effective programs depending on the target populations for those programs. However, in order to leverage our limited program dollars, we expect our programs to strive toward improving their rates of enrollment and retention. If necessary, discuss any remedial steps you plan to take.
- Please comment on your program's record for submitting forms and reports in a timely manner.
- Review your program's most recent FSR, ensuring that you are meeting match requirements.